

Practice Direction 01-2024

Subject: Adjournment Evidence

Effective from: 16th April 2024

Authorities are reminded that if adjournment evidence is to be presented to the Adjudicator:

- The evidence should be served by post or via the Tribunal's portal or electronic integration solution.
- The submission of evidence by way of a system task is inappropriate.
- The submission of evidence by way of e-mail is inappropriate unless approved in advance.
- A copy of the evidence including moving images must be served on the Appellant.
- Confirmation of service on the Appellant should be given using an Evidence check List (Form A)

Anthony Chan

Chief Adjudicator Environment and Traffic